

**ENVIRONMENTAL CHOICE NEW ZEALAND
LICENCE APPLICATION FORM**

Company Information

Company Name:

Trading As:

Chief Executive Officer:

Physical Address:

Postal Address:

City:

Postcode:

City:

Postcode:

Phone:

Email:

Website:

Company Type(s)

Manufacturer

Distributer

Other:

Personnel Information

Authorised Representative*

Name:

Job Title:

Physical Address (if different from above):

Postal Address (if different from above):

City:

Postcode:

City:

Postcode:

Phone:

Email:

Marketing Contact

Name:

Job Title:

Physical Address (if different from above):

Postal Address (if different from above):

City:

Postcode:

City:

Postcode:

Phone:

Email:

Accounts Payable Contact

Name:

Job Title:

Phone:

Email:

Purchase order required? Yes No

Contact Name on Invoice:

Licence Information

Relevant Environmental Choice New Zealand Specification(s):

Company name EXACTLY as it is to appear on the licence certificate:

Other environmental credentials (e.g. Enviro-Mark, ISO 14001)	
Timescale of application. Please indicate the dates by which you will be ready for verification	
Presentation of information for verification:	
On-site audit:	
Declaration of annual licence fee** Please consult website for current fee schedule.	
<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9	
Authorisation of Application	
<p>We undertake to allow Environmental Choice New Zealand and its Agents reasonable access to our premises, operations, facilities and procedures for the purpose of their verification with regard to this licence application and subsequent supervision requirements. We undertake to pay all reasonable fees and expenses associated with verification and supervision activity.</p> <p>We have read, understand and agree to the Application and Licence Conditions.</p> <p><i>Note: Importers are requested to obtain written permission from the (foreign) manufacturer to allow Environmental Choice New Zealand access to production facilities.</i></p>	
Name:	Signature:
Title:	Date:
Notes for Applicants	
<p>*Authorised Representative</p> <p>All applicant organisations must appoint a person to be Environmental Choice New Zealand's point of contact for all matters relating to this application. The person is referred to by Environmental Choice New Zealand as the Authorised Representative. The Authorised Representative must be a senior staff member who has sufficient authority to ensure that the applicant organisation is properly prepared for verification and that, after receiving a licence, the organisation continues to comply with the programme criteria at all times.</p> <p>**Fee Schedule</p> <p>Fees are revised from time to time by The New Zealand Ecolabelling Trust. Please consult the current fee schedule on the Environmental Choice New Zealand website. Fees quoted exclude GST.</p> <p>Please return this form via email or post to: The New Zealand Ecolabelling Trust Environmental Choice New Zealand PO Box 56-533 Dominion Road Auckland 1446 Info@environmentalchoice.org.nz</p> <p>An invoice for your application fee will be raised on receipt of the completed application form.</p> <p>Please visit the Environmental Choice New Zealand website for more information on the benefits of having an Environmental Choice licence, the verification process, licence fees, making the most of your label and more. Please don't hesitate to contact us if you have any questions.</p>	

The New Zealand Ecolabelling Trust
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Website: www.environmentalchoice.org.nz

